

Meeting Details

1. Principal Ma'am discussed in meeting to maintain children profile including their conduct in class.
2. Teachers should maintain their blackboard i.e, present students, absent students, Date, topic.
3. Teachers will not sit on the desk while taking class.

	Teacher name	Sign
1	Kaushalya Ma'am	
2	Meena Ma'am	Meena
3	Saroj Ma'am	Saroj
4	Savita Ma'am	Savita
5	Pratibha Ma'am	Pratibha
6	Priyanka Ma'am	
7	Simran Ma'am	Simran
8	Suman Ma'am	Suman
9	Prabha Ma'am	
10	Greta Ma'am	Greta
11	Anju Ma'am	Anju
12	Sandhya Ma'am	Shukherjee
13	Ritu Sharma Ma'am	Ritu
14	Ritu Ma'am	Ritu
15	Sachin Sir	
16	Santosh Sir	
17	Jeerat Phirdaus	

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NOTICE

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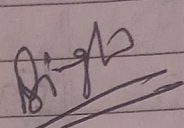
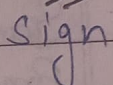
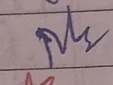
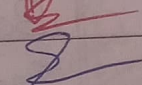
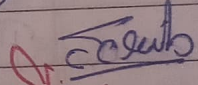
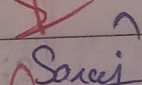
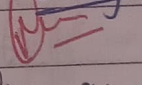
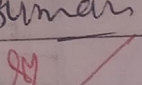
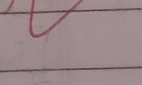
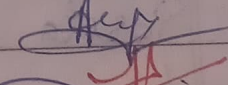
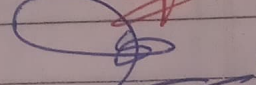
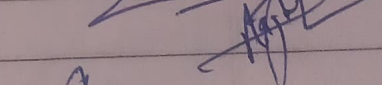
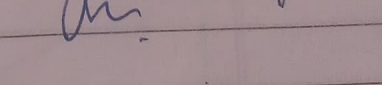
All teachers are requested to submit their student's profile register in office till 30th or July or till next week.

	Teachers name	Sign
1	Meena Ma'am	Mh
2	Kaushlaya Ma'am	_____
3	Simran "	_____
4	Savita "	_____
5	Pratibha "	Pratibha
6	Saroj "	Saroj "
7	Priyanka "	_____
8	Suman "	Suman
9	Sandhya "	
10	Ritu "	Ritu
11	Anju "	_____
12	Gachin sir	_____
13	Prabha Ma'am	_____
14	Santosh sir	_____
15	Jeenath	_____

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NOTICE

All teachers are hereby informed that whenever principal Ma'am send any audio or ~~ms~~ written message please acknowledge it by saying yes. Thanks.

Teachers name	sign
Meena Ma'am	
Kaushlaya "	
Simran "	
Savita "	
Pratibha "	
Saroj "	
Priyanka "	
Suman "	- Suman
Sandhya "	
Ritu "	
Anju "	
Jeenath "	
Santosh sir	
Sachin "	
Prabha Ma'am	an

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NOTICE

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Wearing saree is mandatory for female staff in every P.T.M and every school function.

Teachers name	Sign.
Kanchan Ma'am	
Sandhya - "	
Prabha mam "	
Ritu Sharma "	
Saraj "	
Suman "	
Priyanka "	
Meena "	
Simran "	
Anju "	
Annu	
Jeenat Hussain.	
Pratibha Ma'am	
Sarita "	

2. Sep. 2022

Report of syllabus

S.A. 1

All the teachers here by directed to fill the given performa on how much S.A. 1 syllabus has been completed in the respective classes and how much is pending as the exams are approaching from 19 sep. 2022.

(Submit this report today positively in the office to Sanjay Sir.)

n Singh
Head Mistress

Teachers	Subject	I Nursery	K.G. I (Mrs. Saroj)	K.G. II (Mrs. Meena Mam)	Pending (if any)
Kaushalya	English	✓	✓	✓	X
"	Hindi	✓	✓	✓	X
"	Maths	✓	✓	✓	
"	EVS oral & Drawing	✓	✓	✓	(Mrs. Drawing Pending) Page 12 & 14.
		Page 12 & 14 10	10 Saroj	10 Meena	

NOTICE

- All the teachers are requested to pay attention while ~~copy correction~~ Teachers are requested to check the following details in students notebook
- ⇒ Date
 - ⇒ Name of the lesson (Heading)
 - ⇒ Use of pencil for graph and diagrams
 - There will be no copy for computer and G.K for class Ist and IInd. All the work has to be done in book only.
 - Instruct students to not use red gliter pen in notebooks.
 - Blackboards must have Date, T.S, P.S, Absent and Subject. In exam days also do not forget to write Date.
 - In Maths students will write the second digit below the first one to avoid any confusion.

eg.

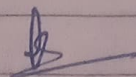
$$\begin{array}{r}
 T \ 0 \\
 T \ 3 \\
 + \quad 4 \ 5 \\
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 \hline
 \end{array}$$

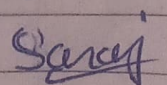
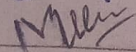
(especially I, II & III)

mb Singh

Head Mistress

Teachers name
 Kaushalya Ma'am
 Saroj Ma'am
 Meena Ma'am



signatures



NOTICE

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Date

17.10.22

It is to inform that CBSE visit is scheduled in the first week of November. All the teachers are hereby advised to decorate the classes as per the given instructions.

- * 2 or 3 subject related charts
- * class Time-Table (format will be given by Anu Ma'am.)
- * name of subjects & subject teacher
- * Birthday Record

List of coordinators

- ✓ Cleanliness Decorum : Sandhya ma'am / Ritu ma'am
- ✓ classes (III to VIII) :- Prabha ma'am / Priyanka ma'am
- ✓ Pre-primary :- Meena ma'am
- ✓ I & II :- Sarita ma'am
- ✓ Discipline :- Sachin Sir (~~Ma'am~~)

Maid's

- Ruksaar :- I floor
- Veenu :- II floor
- Sudhira :- ground floor
- Jyoti :- Washrooms (ground, I & II floor)

Head Mistress

Report of syllabus

S.A. 2

All the teachers here by directed to fill the given performa on how much syllabus has been completed in the respective classes and how much is pending as the exams are approaching from
23rd Feb 2023.

[Signature]

Head Mistress

Teacher	subject	Nursery	K.G. I (Mrs. Saroj)	K.G. II (Mrs. Meena)	Pending
<i>[Signature]</i>	English	Complete	Complete	Complete	
<i>[Signature]</i>	Hindi	complete	complete	-	Pending एक भाग
	Maths	complete	complete	complete	
	Evs.	complete	complete	complete	
	Drawing		complete	complete	Pending (Nora) 21 ch

21. Jan 2023

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Date	

Republic Day celebration

It has been decided that Republic Day celebration will be held in school premises on 23, 24 & 26 January 2023.

Kindly check the following activities decided class wise. Discuss if face any problem or have any suggestion regarding changing of time.

class	Day	Activity :-
Nurs.	24	Flag colouring Activity
K.G I	24	tearing & pasting Activity.
K.G II	24	Tricolour fish pond Activity.
I st	24/23	Tricolour sandwich Preparing Act. Bhar
II	24/23	Tricolour sandwich Preparing Act. Bhar
III	24/23	Tricolour sandwich Preparing. Bhar
IV	24/24	Tricolour paper cap. Bhar Suman
V	24/24	Tricolour paper cap. Bhar